



Life Sciences Division Lab Safety Orientation



Student:		Student ID #:	
PI:		Supervisor:	
JHA #:		Work Location:	
Start Date:		End Date:	

Instructions: Supervisors/mentors are to provide a brief overview of each of the following topics as they apply to the particular lab where the student will be working. This orientation should occur on the student's first day working in the lab.

Lab Orientation and General Safety

Review:

- Information on Hazard Placard
- Minimum Personal Protective Equipment (PPE) requirements in the lab
- Additional PPE requirements

Specific PPE includes: _____

- PPE exempt locations (if applicable in the lab)
- Policy on food or drink in the lab
- How to report a safety issue or concern
- How to report an emergency, injury or near miss
- Housekeeping expectations within the lab
- Location and contents of Lab Safety Notebooks

Emergency Procedures

Identify and/or Review:

- Location and information on Emergency Response Guide
- Location of evacuation assembly points, fire extinguisher(s), emergency exits, and nearest phone
- Location and use of eyewash and safety shower
- Location and use of chemical spill kits

Lab Specific Safety Hazards and Controls (As Applicable)

Identify and/or Briefly Review:

- Location and type of chemical hazards and hazardous wastes
 - Labeling requirements
 - Storage requirements including secondary containment and segregation
- Location and type of biological hazards
- Location and type of radiological hazards
- Other hazards:

▪ Lasers	▪ Liquid nitrogen	▪ Sharps
▪ Compressed gases	▪ Hazardous equipment	▪ Ergonomics
▪ Others: _____		

The above information has been reviewed between the student and the student's supervisor or mentor. This information will be supplemented with appropriate EHS and on-the-job training.

Student (Signature):		Date Completed:	
Supervisor (Signature):			

Once completed and signed, this form should be kept by the student. A copy should be kept by the student's supervisor.