

**LIFE SCIENCES DIVISION & GENOMICS WEST
ADMINISTRATIVE SERVICES DIRECTORY**

<u>DIVISION MANAGEMENT</u>	<u>NAME</u>	<u>EXT.</u>	<u>FAX</u>	<u>LOCATION</u>	<u>MAIL</u>
Deputy Division Director for Operations	Bill Johansen	7294	5978	1-467A	DONNER
		7294	2723	977-127	977
<u>FINANCE & RESEARCH ADMINISTRATION</u>					
Biosciences Proposal Development Manager	Karen Dickinson-Mazzei	4133	7364	977-251B	977
Principal Proposal Specialist	Erin Reiche	5160	7364	977-251R	977
Senior Proposal Specialist	Karen Omoto	2022	7364	977-0251E	977
Senior Proposal Specialist	Elma Serrano	6384	7364	977-251H	977
Post Award & Budget Manager	Ann Clark	6256	5978	1-459A	DONNER
Post Award & Budget Manager	Mary Cruz	4522	5978	1-465A	DONNER
Budget Administration	Victor Chan	4329	5978	1-459	DONNER
Budget Administration	JoAnn Chow	2409	5978	1-469	DONNER
Budget Administration	Sonia Dominguez	5253	5978	1-465	DONNER
Budget Administration	Kristine Gee	4805	5978	1-467B	DONNER
Budget Administration (Genomics)	Janice Mann	4943	7760	84-332	84R0171
Budget Administration	Yolanda Reyna	5233	5978	1-459	DONNER
Budget Administration	Kristi Shaw	4426	5978	1-465	DONNER
Budget Support (Blanket Orders, Certifications & Invoices, Requisitions)	Helen Jefferson	5746	5978	1-474	DONNER
<u>HUMAN RESOURCES (Mailstop 90R2121)</u>					
HR Center Manager	Chris Diesch	2211	2201	50B-4218B	50B-4230
HR Senior Division Partner	Tracy Bigelow	6065	7043	90-2065B	90R2121
HR Division Partner	Ewa Elkins	2952	7043	90-2121P	90R2121
HR Assistant – Students, Postdocs, GSRAs, Terminations	Sadia Afandi	6672	7043	90-2121H	90R2121
Affiliate Processing	Meghan Johnson	6749	2700	65B-0100	65B
<u>LETS (Laboratory Electronic Time Entry System)</u>					
Division Timekeeper	Davina Abram	6673	2723	64-205	977
<u>GENERAL ADMINISTRATION</u>					
Administrative Computer Support (on the hill)	Bill Ou	4140	4575	51-24K	46R0192
Administrative Computer Support (Potter St.)	Mark Kulawik/ Perry Lao	384-6643 384-6643	4252 4252	977-0258A 977-0251P	977 977
<u>SPONSORED PROJECTS OFFICE</u>					
Contracts Officer, Federal (LSD)	Cynthia Sylvester	5938	4386	46-210	46R0125
Contracts Officer, Non-Federal (LSD)	Susan Hedley	6273	4386	46-208	46R0125
Contracts Officer (Genomics)	David Garcia	7283	4673	90-2066	90R2000
ANIMAL COLONY MANAGER	Randy Deguzman	6758	6690	86-102	86R100
FACILITIES MANAGER	Tony Linard	6149	2723	977-125	977
DIVISION SAFETY OFFICER	Scott Taylor	6133	2723	977-140	977

EXTENSIONS & FAX LISTINGS BEGINNING WITH A "2" ARE PRECEDED BY "495-"

ADMINISTRATIVE SUPPORT TO RESEARCH PROGRAMS

NAME	PROVIDES ADMINISTRATIVE SUPPORT TO	LOCATION	EXT.	FAX	MAIL STOP
Abram, Davina	LETS Timekeeper, Costes, LaBarge, Ergonomic Advocate	Bldg. 977, Rm. 180H	6673	2723	977
Clark, Don	LETS Backup Timekeeper, Requisitions	Bldg. 977, Rm. 180F	6579	2723	977
Guagliardo, Ciccina	Division Administrator, Division Seminar Coordinator, Webmaster & Newsletter Editor, Ergonomic Advocate	Bldg. 977, Rm. 143J	6490	2723	977
Harris, Jasmine	Garbe, Mao, Park, Parvin, Schild, Stampfer, Sudar, Yaswen, Weier, Wiese, Requisitions (Potter St.), Ergonomic Advocate	Bldg. 977, Rm. 251L	4782	2535	977
Lubenow, Michael	Dubchak, Lewis, Pennacchio, Visel, Rubin, LETS Timekeeper, Requisitions (Genomics)	Bldg. 84, Rm. 320C	4238	5614	84R0171
Miller, Mary	Genomics Division Administrator	Bldg. 84, Rm. 242	6714	4229	84R0171
Mosley, Gail	Administrative Supervisor/Division Administrator, Division Property Representative	Bldg. 977, Rm. 143H	2981	2723	977
Novak, Judith	Gray Travel and Reimbursements	Bldg. 977, Rm. 251M	2824	2535	977
Oto, Caren	Blakely, Celniker, Karpen (travel & lab), Kronenberg, Requisitions	Bldg. 977, Room 150A	5317	5625	977
Patel, Asmita	McMurray, Tainer Administrator	Bldg. 83, Rm. 101	7021	6880	83R0101
Peet, Kevin	Campisi, Chasis, Conboy, Kohwi, Kohwi-Shigematsu, Requisitions, EH&S Committee support	Bldg. 977 Rm. 181K	5862	2723	977
Roach, Matisse	Department of Radiotracer Development & Imaging Technology Administrator	Bldg. 55, Rm. 105	6050	4768	55R0121
Salles, Lori	Gray Laboratory Administrator, Karpen Calendar & Scheduling	Bldg. 977, Rm. 266	7637	2535	977
Schwartz, Noah	Cooper Laboratory Administrator, Wyrobek, Marchetti, Pluth, Ergonomic Advocate	Bldg. 977, Rm. 251K	4957	6816	977
Smith, Bob	Department of Radiotracer Development & Imaging Technology	Bldg. 55, Rm. 157	6701	4768	55R0121
Thorne, Deirdre	Bissell Calendar & Scheduling, Travel	Bldg. 977, Rm. 225	7437	5586	977
Ukena, Amy	Auer, Bielicki, Butland, Dernburg, Downing, Glaeser, Hang, Jap, Knowles, Luo, Mian, Nogales, Northen, Williams, Yannone, Requisitions, Ergonomic Advocate	Donner, Rm. 363	5987	6488	DONNER
Wentworth, Kat	Potter St. Building Manager support, Property Coordinator, Ergonomics Advocate	Bldg. 977, Rm. 251N	2524	2535	977
Williams, Negest	Bissell Laboratory Administrator	Bldg. 977, Rm. 225	2980	5586	977

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