

Computing Sciences Safety Committee

CRD and NERSC Divisions

Minutes for Wednesday, April 15, 2009

Time: 4:00 PM – 5:00 PM

Location: 50F-1647

	Committee Member	Group Represented	Backup (Please print name)	
X	Michael Banda	Chair/CS Deputy		
	Wes Bethel	CRD/HPC	Daniella Ushizima	X
	Parisa Farvid	Administrative Services		
	Jason Hick	NERSC/MSG		
	John Hutchings	CS Facility Manager		
X	Betsy MacGowan	Division Safety Coordinator		
X	Victor Markowitz	CRD/BDMC		
X	Scott Mason	CRD/ESnet		
X	Chuck McParland	CRD/ACS		
X	Scott Robinson	EHS Division Liaison		
	Ex Officio			
X	Horst Simon	ALD/CRD Division Director		
	Kathy Yelick	NERSC Division Director		
	Howard Walter	NERSC Deputy/Systems Dept Head		
	Guests			
X	Kim Abbott	DOE		

X indicates Attendance

Safety Item Opener

Construction Safety: Employees are reminded of additional safety issues around construction areas.

Review minutes: from the last meeting held February 11, 2009.

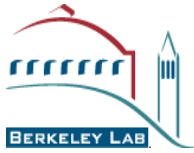
Computing Sciences ISM Plan Updated.

The CS Directorate ISM Plan was updated in March. The Plan is posted on the CS website. Notable changes include expansion of the walkthrough requirement, from annually by Division management, to semi-annually by all supervisors. A revision log was added, to show revision summaries and dates. Some sections were updated with current EH&S requirements, including Accountability and Responsibility and work authorization. A section on Employee Rights was added.

New Walkaround Requirements, Database

To facilitate implementation of the new walkaround requirements we are piloting a Walkaround database. The focus of walkarounds continues to shift in the direction of discussion and interaction with employees, away from a simple review of equipment and physical issues.

Safety Page on CS Website



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Following discussion at both the December and February Safety Committee meetings, the Safety and Health page on the CS website has been moved to a more prominent location, not behind the “Staff Only” icon. Links were placed on the different group pages, also. Included on the updated page are the current ISM Plan, minutes of the Safety Committee meetings, and links to Ergonomic issues.

Supervisor’s Accident Analysis Reports (SAARs)

We had one ergonomic injury case and one ergonomic first aid case. Causal review of the ergonomic case did not identify and clear factors leading to the accident. A couple of factors may have affected the accident. A number of mitigations were put in place for the person who was injured. In addition an ergonomist visited the Oakland Scientific Facility and saw other employees there who have had ergonomic issues. The first aid case involved a person who had some ergonomic issues, and was sent to Health Services to borrow a wrist brace. Health Services considered this a first aid case.

JHA and Training

Both CRD and NERSC continue to excel at JHA and training completion. JHA completion is at 100% for both Divisions. Training completion is at 99% for NERSC and 97% for CRD.

Building Emergency Teams

Building Emergency Teams (BETs) and building occupants had an opportunity to practice evacuations during two false alarms related to B50 construction. An After Action Review was conducted, with the Emergency Services Manager and the Fire Marshal. The Fire Marshal was asked to develop a cost for upgrading the building fire alarm system to include state-of-the-art notification. Discussion on this subject highlights a second issue, that the LBNL telephone operator does not have a back-up in the event of an evacuation. CATS items will be initiated for both issues.

The annual Lab-wide earthquake and evacuation drill will be held June 10. We want to have the BETs fully staffed and trained by that time.

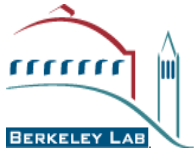
Corrective Action Tracking System (CATS) Issues

CATS issues continue to be tracked, but the number of new issues has diminished following the HSS audit.

Ergonomics

- There was an issue with people not being notified of the need to take the Remedy ergonomic refresher training. The EHS training group says they have corrected the problem and notifications are now being sent out properly. They also say that even if the first notification does not occur, supervisor and employee receive subsequent notices until the training is complete.
- It was suggested to EHS that it is not necessary to send out reminders for web-based training two months in advance, but their response was that if they shortened the lead time, employees would complain that they didn’t have enough time.

Employee Concerns



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- Training course requirement to complete EHS10. EHS implemented a new requirement to complete EHS 10 for employees who were employed before 1982. This only affected 2 employees, but there was no advance warning that they would need this class, and one of the two employees complained. The complaint to EHS was not acted upon.
- An additional complaint regarding training concerned signature authority being turned off without warning when the required training was not completed. EHS responded that this was a CFO course, and they would need to include the notification feature. Since all affected employees have now completed this course, it did not seem practical to pursue the issue for this particular course.
- NOCC air quality- the EHS investigation was completed. - Facilities changed the prefilters. Scott Robinson monitored the room's temperature, humidity, carbon monoxide and carbon dioxide. He did not find any abnormal levels. The investigation concluded that there were no apparent issues that needed to be addressed.

NRTL program

The Divisions have been asked to provide a minimum of 2 individuals to survey equipment for NRTL stickers. We discuss how we will inspect equipment. We will need to enter into a database. Can it be linked with property database? Hutchings asks if we can get help from the institution. How will the database be updated? Parisa suggests engraving instead of stickers.

Roundtable/Discussion

Horst Simon asked about the plan to deploy Red Teams to the Divisions that were not audited. Banda reports that the most recent thinking is that these Teams should go to those Divisions which have higher risks including laboratories, chemicals, and experimental apparatus.