

Computing Sciences Safety Committee

CRD and NERSC Divisions

Minutes for Wednesday, June 10, 2009

Time: 11:00 AM – 12:00 PM

Location: 50B-4205

	Committee Member	Group Represented	Backup (Please print name)	
X	Michael Banda	Chair/CS Deputy		
X	Wes Bethel	CRD/HPC	Janet Jacobsen	
	Parisa Farvid	CS Facilities Office		
X	Valerie Heatlie	CS Administrative Services		
	Jason Hick	NERSC/MSG	Michael Welcome	X
	John Hutchings	CS Facility Manager		
X	Betsy MacGowan	Division Safety Coordinator		
	Victor Markowitz	CRD/BDMC		
	Scott Mason	CRD/ESnet		
X	Chuck McParland	CRD/ACS		
X	Scott Robinson	EHS Division Liaison		
	Ex Officio			
	Horst Simon	ALD/CRD Division Director		
	Kathy Yelick	NERSC Division Director		
	Howard Walter	NERSC Deputy/Systems Dept Head		
	Guests			
	Kim Abbott	DOE		

X indicates Attendance

Safety Item Opener

Earthquake Safety: In the event of an earthquake or other emergency that requires building evacuation, employees should not take elevator but should take the stairs. Discussion: there are always at least two exit routes, and if one route is blocked, the alternate(s) should be selected. Also, there is a question about elevators being out of service. Chuck McParland was outside an elevator which had been posted Out of Service, and the doors opened and a group of employees exited.

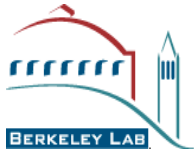
Review minutes: from the last meeting held April 15, 2009. Minutes are approved without change.

New Walkaround Requirements, Database

The Walkaround database is still in pilot. Three Group Leads will pilot this.

Supervisor's Accident Analysis Reports (SAARs)

We did not have any work-related accidents or injuries. One employee had a non-work-related accident and broke his right arm. The Ergonomist will meet with him this afternoon to follow up and provide solutions to allow the employee to use his keyboard and a left-handed pointing device.



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JHA and Training

There are several issues with the JHA and associated training. Email notifications are being sent to supervisors, work leads and employees, telling them that JHAs must be reauthorized in 60 days. Because the JHA Work Groups have not yet been updated, employees should not update their JHAs. Group leads and Admins have received instructions for new employees. These instructions seem to be working. Betsy is working on better instructions for employees and supervisors. The JHA has changed the requirements for Faculty, and also the requirements for Faculty who Opt Out of the JHA are not clearly defined. This impacts CS collaborators who are given badges and access to the LBNL facility and computer systems. Sometimes this is done as a courtesy to facilitate the work. We may need to review Faculty and Guest appointments and ensure that these “workers” are able and willing to complete the required training.

Activity Hazard Documents

CRD and NERSC have not had ongoing AHDs in the past. Under new changes to the EHS PUB-3000, AHDs are required for some electrical work. Both CRD and NERSC have reviewed their electrical work and are preparing to initiate AHDs for this work.

Building Emergency Teams

Building Emergency Teams (BETs) met last week to review responsibilities. They swept their areas prior to evacuation during the annual Lab-wide earthquake and evacuation drill that was held this morning. John Hutchings reports that the drill went well. The BET reported to him that one person declined to evacuate until completion of a phone call. Safety Committee discussed the evacuation. One person was at OSF, where the stairwells were congested. Review of the BET instructions includes the protocol that in the event of a fire, evacuating people should stay to the outside of the stairs, leaving the center clear for firefighters to come up.

Corrective Action Tracking System (CATS) Issues

A CATS issue was entered for the review of the B50 complex fire alarm system.

Employee Concerns

- There is confusion that people have to re-approve their JHAs if nothing has changed.
- There have been requests for online EHS for supervisors training.

NRTL program

The Electrical Equipment Survey Program equipment inspection is underway. Surveyors continue to do surveys. An issue has come up regarding purchases of new equipment. CS arranged a meeting between FineTec (John Shen), Scott Mason, Roberto Morelli, Chip Smith, Keith Gershon, and Betsy MacGowan. The resolution of the discussion is that desktop computers are not required to be inspected for NRTL-certification, but all servers and similar equipment are required to be inspected. This is where the EEIP chose to draw the line on what needed to be inspected. However, going forward, all electrical equipment



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is required to meet the requirement for NRTL certification. This is the responsibility of Procurement. Procurement should ask the vendor to supply a NRTL-certified product. If the product is not available with NRTL certification, Procurement notifies the requester. Upon receipt, the equipment owner should enter non-NRTL certified equipment into the EEIP database and request a high priority inspection. The equipment should not be used before it has been inspected.

Green Initiatives

A notice was run in In the Loop encouraging double-sided and multiple pages per side printing and photocopying. A Safety Committee member asks whether this is related to safety. Part of the mission of the Safety Committee is environmental protection. To follow up on the item In the Loop, posters and stickers are distributed for Safety Committee members to take back to their areas.

Roundtable/Discussion

Michael Welcome representing NERSC reports that Jason Hick has posted NERSC Safety Business Practices on the NERSC twiki. Jason is working with Betsy on development of a computer room training. NERSC will be updating the JHA Work Groups.